



Minutes of a meeting held on Tuesday, 24th July 2018 at 7pm

Present: Jan Snaith (CC) (in the Chair), Dr. Debra Hemsley (DH), Dr. Rashmi Sawhney (RS), Dr. Zoe Rogers (ZR), Christine Croft (CC), Kim Jones (KJ), Daphne Dru (DD), Keith Knight (KK), Lannie Staff (LS) and Gail Wellings (GW)

Apologies: Mohammed Rafiq

1	Welcome and Apologies for Absence: Apologies as above.
2	<p>Agenda</p> <ul style="list-style-type: none"> • Confirmation of Minutes & Matters Arising • Update on CCG • Discuss what is happening at Chiltern House Surgery • Website any updates – new EMIS systems • PPG Networking Group • Building Works Update and any issues outstanding • Car Parking and Deliveries • Engagement Steering Group (ESG) • Update on Surgery's progress – Projects & Initiatives, Systems and Staffing • AOB • Date of next PPG Meeting
3	The Minutes of the previous meeting were duly confirmed.
4	<p>Update on CCG: Surgeries have been tasked to provide an 8am to 8pm service, 7 days a week; this is being co-ordinated by the CCG. The idea is that the service will be provided in clusters of surgeries working together. Unfortunately surgeries are not aware of any details despite implementation being required in October – e.g. concerns were voiced about the indemnification of members of support staff and the need for patients to authorise the sharing of their records with other surgeries. RS was due to attend a meeting regarding this in the near future.</p>
5	<p>What is happening at Chiltern House Surgery?: Nobody knows exactly what has happened at Chiltern House Surgery but on Friday the Partners, having dissolved the partnership, handed back the keys: an interim (private) group has taken over the surgery until a more permanent solution is found. There was lengthy discussion on the implications of this, which could involve an increase in patients at adjoining surgeries, including Riverside. Additional patients could also result from the new Hughenden Gardens Retirement Village and the Star and Garter Home. RS would raise this at the CCG meeting planned for that week.</p>

6	Update on Website – new EMIS Systems. The website had been updated and now had current information. The EMIS system would enable doctors to share patient information across surgeries and hospitals. The surgery was hoping to implement a better telephone system, but would need to increase their bandwidth in order to support the additional traffic. We need to be patient and wait for a system that works and does not crash, which it would if started too early.
7	PPG Networking group: Nothing has come as yet of the PPG Networking Group; DD apologised for not having contacted John Steward and will do so. CC suggested that this was expedited in order that PPGs could learn from each other and to share resources.
8 & 9	Building Works Update and Car Parking & Deliveries: Aldi is due to open on 27 September. Delivery vehicles are not always considerate and there are currently two vehicles which have been hemmed in in the car park opposite the surgery, which has been closed for the time being.
10	LS has started attending ESG (Engineering Steering Group) meetings with DD ; the next one is on 1 st August. LS had contacted Paul Henry (chair of the ESG) regarding a talk that had been held on the management of medication, but this was sadly no longer available. The ESG had put out a questionnaire regarding the 8 to 8 service, and it was hoped that responses would be taken into account when planning the details of implementation.
11	Update on Surgery's Progress – Projects & Initiatives, Systems and Staffing: The flu shots have been arranged for Wednesday 26 th September and Saturday 6 th October this year. KK will be on hand representing the PPG to talk to patients in the morning and LS in the afternoon. Public Health England are going to use one company this year to provide the flu vaccines for the over 75s for the whole country. Watch this space! When Aldi opens the supermarket, Staff are hoping that there will be a coffee shop within Aldi!
12	Any Other Business: There was no other business.
13	Date of next PPG meeting: Tuesday 23rd October 2018 at 1900
	JS thanked everyone for their time